



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, D.C. 20460

OCT 31 2016

OFFICE OF CONGRESSIONAL
AND INTERGOVERNMENTAL RELATIONS

MEMORANDUM

SUBJECT: Office of Congressional and Intergovernmental Relations/Office of Congressional Affairs/Waste and Enforcement Staff (Team) Title Change Proposal

FROM: Nichole Distefano, Associate Administrator,
Office of Congressional and Intergovernmental Relations

A handwritten signature in black ink, appearing to read "Nichole Distefano", is written over the "FROM" line.

THRU: Reginald E. Allen, Director,
Office of Administrative and Executive Services

John E. Reeder,
Deputy Chief of Staff

A handwritten signature in black ink, appearing to read "Reginald E. Allen", is written over the "THRU" line.
A handwritten signature in black ink, appearing to read "John E. Reeder", is written below the "THRU" line.

TO: Troy Boxton, Policy, Planning and Training Division,
Office of Human Resources

Purpose:

The title change for the Waste and Enforcement Team is being initiated in response to the recently renamed, Office of Land and Emergency Management (OLEM). The Waste and Enforcement Team's portfolio includes the programmatic work of OLEM, and the proposed title change referenced below would more accurately describe this working relationship. The Waste and Enforcement Teams' portfolio also cover the programmatic work of the Office of Enforcement and Compliance Assurance and the Office of Homeland Security.

Background:

The proposed name change has been discussed with OCIR management, the Waste and Enforcement Team staff, and OLEM. It was decided that the title change would better align the Team's work with the portfolio of offices the Team covers.

Proposed Title Change:

Please provide the following information:

Current Organizational Title: Office of Congressional and Intergovernmental Relations/Office of Congressional Affairs/Waste and Enforcement Staff

Proposed Organizational Title: Office of Congressional and Intergovernmental Relations/Office of Congressional Affairs/Land, Response, and Enforcement Staff

Certifications:

Check all boxes that apply:

- ☒ **Staffing:** This title change proposal is changing our organizational title associated with each of our employees. There are no other staffing impacts.
- ☒ **Organizational Charts:** This title change proposal is changing our organizational title in our organizational charts. There are no other organizational impacts.
- ☐ **Functional Statements:** This title change proposal is changing our organizational title in our functional statements. There are no other functional impacts.

EPA ORGANIZATION CODE CHANGE REQUEST FORM

(11/2015 Edition)

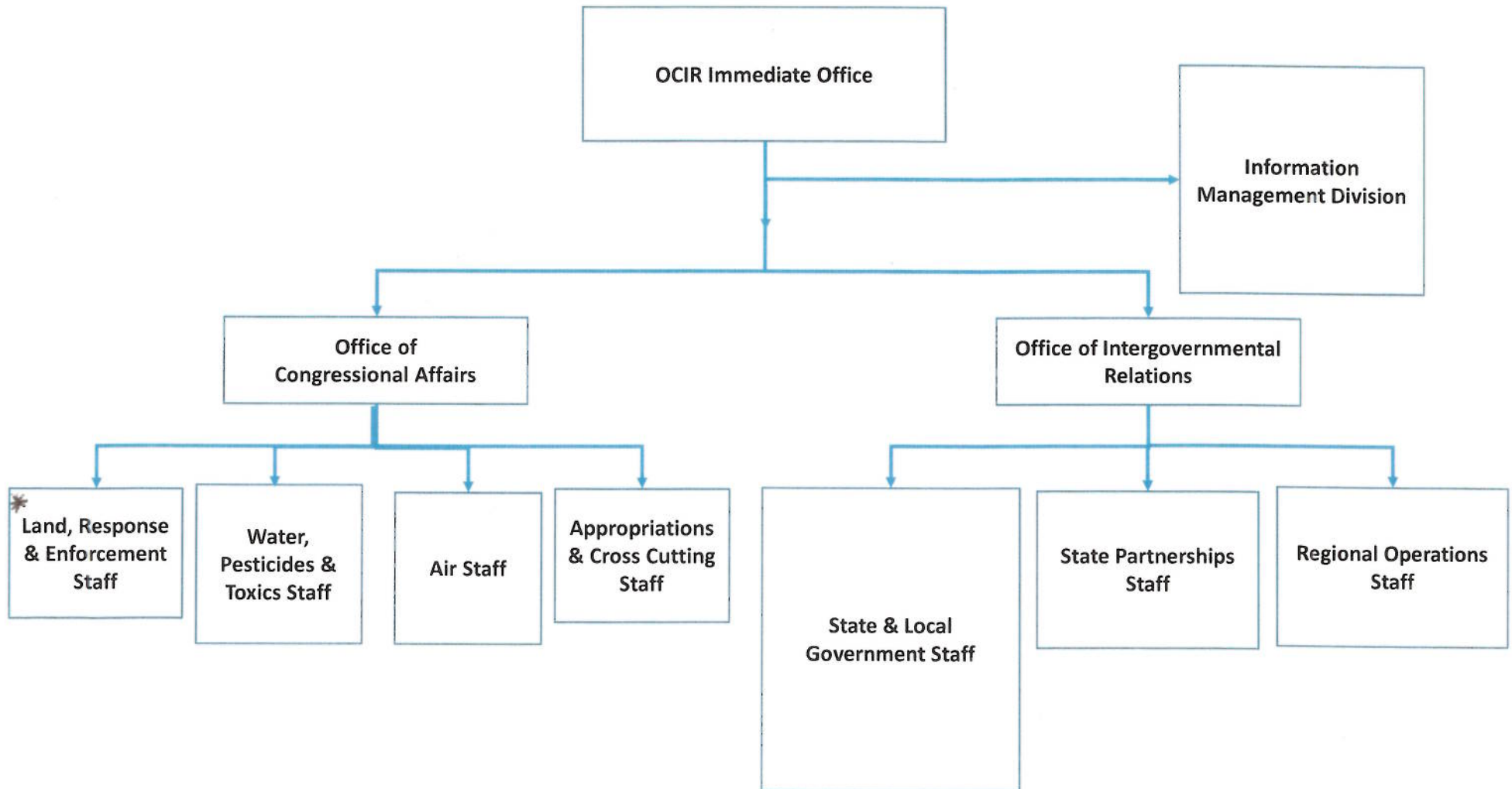
Proposed Effective Date:

REGION/AASHIP:

Instructions: Please complete the Organization code change form and forward it as part of the final reorganization package (without the examples). All requested changes will be reviewed by the agency's reorganization team for conformity with system code change procedures. Failure to provide this information may delay processing of this request. There must be **one line** for each Type of Change. Deleted organizations will be inactivated and the Current Organization Name and Organization Code needs to be provided. New organizations start at Type of Change with "New Organization" and fill in the rest to the right. Please provide the City and State, "Duty Location" of the new organization. When Renaming organizations, if it changes in the organizational level then that organization can not be changed. It needs to be listed as a Delete and a New Organization created with the new name. Renamings stay at the same level in the organization heirarchy.

[illegible]

Office of Congressional and Intergovernmental Relations (New)



Office of Congressional and Intergovernmental Relations (Old)

